

## **St. Dominic Chapter of the National Honor Society**

St. Dominic High School sponsors the St. Dominic Chapter of the National Honor Society. Membership is open in the fall of each school year to qualified Juniors and Seniors. The following qualifications for membership are carefully considered and evaluated by the Faculty Council:

- Each candidate must have completed one full academic year at St. Dominic and have a cumulative GPA of 3.70 unweighted.
- At the time the application is submitted, each candidate must have a minimum of 50 approved service hours if applying as a Junior and 75 approved hours if applying as a senior.
- Students who transfer into St. Dominic and were members of the National Honor Society at their previous school will have their membership honored. Documentation from previous school will be required.
- Each candidate must display involvement in the activities which reflect a high level of commitment to scholarship, leadership, character, and service above and beyond the normal requirements of the school. This commitment is catalogued on a personal profile application.
- Each candidate's behavior and integrity will be reviewed per semester.

At the start of each school year, Junior and Senior students who have met the cumulative GPA requirement will receive an invitation (via mail) to apply for admittance to the St. Dominic Chapter of the National Honor Society. Once the official invitation is received, students must download the candidate information form from the school website. The application deadline will be posted.

Membership decisions are determined by a five-member Faculty Council based on a thorough review of all three application documents. It is important to note that this is a selective process and cumulative GPA alone does not guarantee membership. Once students have been extended and accepted membership, it is expected they will maintain a cumulative unweighted GPA of at least 3.70 as well as complete seven hours of approved school-sponsored service during each year of membership.

The NHS Faculty Council consists of five teachers, chosen by the principal. The Faculty Council reads each individual complete application. The Faculty Council votes on each applicant; those applicants with a majority vote are accepted. The faculty advisor has no input into the selection process and cannot override the Faculty Council. Applicants who are not accepted may appeal to the Principal, whose only responsibility will be to make sure the selection process was not conducted in an arbitrary or capricious manner and that the student's materials were reviewed and voted upon.

## National Honor Society, St. Dominic Chapter, Candidate Form

Consideration to the National Honor Society involves the creation of a portfolio. Please complete the following to place in your portfolio. *Do not be modest. Your candidate information form provides you the opportunity to sell yourself to the Faculty Council who will fairly evaluate your qualifications for membership. Proudly make a case for yourself. Be sure to put your best effort into this process.*

*Completion of this portfolio does not guarantee selection.*

*All portfolios are due to the main office by 3:00 August 31, 2017. This is an absolute deadline and no late applications can be considered. School absence is not an acceptable excuse so it is best to turn this in early to make sure you have met the deadline.*

### Important Points to know:

- The portfolio should be put in no larger than a 1" inch binder with dividers for each section.
- It is important to demonstrate character and leadership throughout your essays. Though experiences can be repeated within your responses, it is best to also be as diverse as possible.
- You may include COPIES of photographs, awards, newspaper clipping and other additional items to augment your portfolio. These items allow you to be original and creative. ONLY COPIES – no original pieces should be put in the portfolio. Nothing will be returned to you.
- All essays should be double spaced in 1 inch margins with 12 point font.
- While the faculty council will not be the grammar police, good scholarship is reflected when distracting errors are minimized and a logical structure to your reflections is followed.
- Please label each section clearly.
- Emphasis is on your most recent high school and community activities; your elementary school activities are not especially relevant and should not be included.

### **Section 1: A Resume**

Supply a resume for yourself. We suggest a template that is simple. See this website for guidance on creating a one page resume for yourself. This should be on the first page of your binder. See this website for ideas on creating a resume.

<https://www.thebalance.com/high-school-resume-template-2063264>

### **Section 2: Leadership Experiences**

Using no more than one page, write a reflection of how you have demonstrated leadership. Describe all leadership experiences held in school, community or work activities during your time at St. Dominic High School. This should include, but is not limited to elected or appointed leadership positions held in school, community or work activities such as club or class officers, team captain, newspaper editor, work manager or committee chairs.

### **Section 3: Service Experience**

List community service which you have participated, service hours earned, and note any major accomplishments. These should include any activities outside of school for the betterment of your community. The faculty council looks for both breadth and depth of service done.

Describe in detail one particular activity that was especially meaningful. In particular, it is important to include the personal growth you gained from the experience. If this activity is not on record with Campus Ministry, you must provide documentation to verify participation, (cannot be from a parent). The essay should be no more than one page in length.

### **Section 4: Activities**

List all activities in which you have participated during high school – clubs, teams, musical groups, etc. Also include any major accomplishments in each.

This section should describe in detail one particular activity. To prepare for this submission, ask yourself why your choices are important to you. Write no more than one page to express what this involvement has meant to you. Explain what impact this activity has had on you as a person and what you have learned from your commitment of time and energy. This is an excellent opportunity to highlight the depth of your character.

### **Section 5: Recognition and Awards**

Though not a specific criterion for membership, please list any recognition or awards that you have received *during your time at St. Dominic* that support your candidacy for membership in the Honor Society.

## Candidate Form

I am aware that only the leadership, service, activities and honors documented in this application will be considered by the Faculty Council.

I understand that the completion of this form does not guarantee selection into the National Honor Society. If selected, I agree to accept the responsibilities of membership as listed below:

- I will participate in the formal induction ceremony on (date to be determined).
- I will complete **7 hours** of service (**above the required school service hours**) to St. Dominic each year of membership through peer tutoring or other organized academic events and/or participating in NHS service-related projects.
- I will maintain a 3.7 unweighted GPA each year of membership.
- I will attend monthly scheduled meetings of the National Honor Society and check my St. Dominic e-mail on a regular basis during the school year for ongoing updates.
- I will adhere to St. Dominic's Code of Conduct and be a role model for my peers.

I understand that my membership may be revoked if I do not meet the above obligations. I attest that the information presented in this application is complete, accurate, and is my own work.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read the information provided by my son/daughter on this application and can verify that it is true, accurate, and complete.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I confirm that \_\_\_\_\_ has a total of \_\_\_\_\_ approved service hours.  
(Student's name) # of hours

Signature of Campus Minister \_\_\_\_\_

## **Checklist**

- ☐ **Contents of Portfolio:**
  - ☐ **Candidate Form:**
  - ☐ **Resume**
  - ☐ **Leadership Section**
  - ☐ **Service Section**
  - ☐ **Activities Section**
  - ☐ **Recognition and awards section (optional)**
- ☐ **Faculty Recommendation Forms:** Given to two faculty members. Teachers will return these directly to Mrs. Goins.

**\*\*Submit ALL components by Friday, August 31, 2018**

## NATIONAL HONOR SOCIETY TEACHER RECOMMENDATION FORM

Please complete this form and return it to **Mrs. Goins**. DO NOT return to the student. **This recommendation will be kept confidential, so thank you in advance for your honesty and candor.**

Student Name (please print): \_\_\_\_\_

Teacher Name (please print): \_\_\_\_\_

**List the course(s) you have taught this student and circle the year you taught them:**

\_\_\_\_\_

**What are the first three words that come to your mind to describe this student?**

\_\_\_\_\_

Please check the appropriate box	Excellent	Average	Below Average	No Basis
Academic Integrity				
Personal Integrity				
Leadership in classroom				
Respect for others				
Motivation				
Self-confidence				
Willingness to serve others				
Class Participation				

  

How strongly do you recommend this student for admission into the St. Dominic Chapter NHS?	Enthusiastically Recommended	Recommended	Recommended with Reservations	Do Not Recommend

Additional Comments:

Teacher's Signature: \_\_\_\_\_ Date \_\_\_\_\_

## NATIONAL HONOR SOCIETY TEACHER RECOMMENDATION FORM

Please complete this form and return it to **Mrs. Goins**. DO NOT return to the student. **This recommendation will be kept confidential, so thank you in advance for your honesty and candor.**

Student Name (please print): \_\_\_\_\_

Teacher Name (please print): \_\_\_\_\_

**List the course(s) you have taught this student and circle the year you taught them:**

\_\_\_\_\_

**What are the first three words that come to your mind to describe this student?**

\_\_\_\_\_

Please check the appropriate box	Excellent	Average	Below Average	No Basis
Academic Integrity				
Personal Integrity				
Leadership in classroom				
Respect for others				
Motivation				
Self-confidence				
Willingness to serve others				
Class Participation				

  

How strongly do you recommend this student for admission into the St. Dominic Chapter NHS?	Enthusiastically Recommended	Recommended	Recommended with Reservations	Do Not Recommend

Additional Comments:

Teacher's Signature: \_\_\_\_\_ Date \_\_\_\_\_