

## **Self-Administered Medications (4.3)**

The following points should be noted in regard to the use of self-administered medication in the school setting:

1. If a student must carry medication with him/her, the following forms must be completely filled out and on file with the school:
  - a. Appendix 5: ***Parental Consent for Student to Carry and Self Administer Medication Parent / Student Contract***
  - b. Appendix 1: ***Authorization for Medication Administration in School***
  - c. Appendix 6: ***Asthma Action Plan*** (if applicable)
  - d. Appendix 7: ***Food Allergy Action Plan*** (if applicable)
  - e. Appendix 8: ***Seizure Action Plan*** (if applicable)

The forms listed above are to be resubmitted at the beginning of each academic year.

2. Written orders from the physician should include:
  - a. Name of the student
  - b. Name of the medication
  - c. Dosage
  - d. Time interval the medication is to be given (If the medication is to be given as needed, a plan of when to give it is required.)
  - e. Duration of treatment
  - f. Diagnosis or reason for medication
  - g. Drug allergies of the student
3. The medication must be in a properly labeled container.
4. The school will not be responsible for the administration of the medication unless a second medication container is provided and stored at school.
5. The student must restrict the availability of the medication to other students. The school staff has the right to confiscate the medication if they question the student's use of it. The parent and/or physician should be notified if the medication is confiscated.